# CSWCD TA Meeting 1 November 2, 2023

## Agenda:

* Introductions
* Confidentiality & Professionalism
* Document & duties
* TIC Access
  + CSWCD2023Fall
* Spreadsheet
  + https://docs.google.com/spreadsheets/d/12pDkO4WpQFjBPIwZd9V8GexBXRrXQbKWKOCYk-9HY20/edit?usp=sharing
* Mentor calls
* Next meetings
* Questions

## Meeting Notes:

Confidentiality & Professionalism:

* Meetings and information shared with each other during the TA meetings, on the spreadsheet, and related to TA business are private and confidential.
* Also, the ongoing request is to conduct ourselves with a high level of professionalism in our interactions with each other and with the students. That involves courteousness, kindness, professional demeanor, and supportive actions.

Discussion forum:

* Michelle mentions that it is helpful to give short answers and positive answers on only your students.
* Karen suggests that helpful to receive positive feedback in the discussion forum. Also helpful for the TA to ask a question as a prompt for deeper reflection and to consider something else.
* Andrea seconds the above thought.
* Do students ever struggle.

Partnered Mentor Call:

* Tag each other in. Support each other.
* Maybe communicating beforehand with your partner on how to run it, can be helpful.
* Options: sometimes it can be helpful to get all the questions on the table first and then look for a theme.
* Option: It is possible to do a review of most recent material.
* Option: Also, it can be helpful to show up with client stories and client stories of success.
* Option: it is also perfectly find to call on people about the material.

Mentor Call Logistics:

* Eric will set up all of the calls on his zoom account and provide the links. He (or someone) will show up 10 minutes prior to the start of the meeting and open the meeting and turn the mentors into hosts for the meeting.

Next Meetings:

* Mid-course meeting for the TA’s on November 28 @ 10:00 am CA time
* Final meeting for the TA’s on December 14 @ 9:00 am CA time.